

Please read the these instructions carefully as omissions could render your entry non-compliant

The purpose of these awards is to promote quality design and manufacture of luminaires from within Australia and New Zealand.

Entries for these awards will be accepted subject to the following conditions:

ENTRIES

- All entries must be supplied on the boards supplied in the entry pack, along with all the documentation filled in correctly.
- Each submission shall consist of a sample luminaire and all supporting documentation.
- No luminaire may be re-submitted that has previously been entered in the IES: **The Lighting Society** (or the former IESANZ Inc) Luminaire Design Awards. No design/entry shall be older than three years.
- The Entry shall consist of:
 - Completed Entry Form
 - Luminaire
 - Designer's Statement
 - Test Reports
 - Photographs for publicity purposes supplied on USB stick

ENTRANTS

- The designer, owner or any other principal participant in the design of the luminaire may submit an entry for these awards. The entrant need not be a member of **IES: The Lighting Society**.
- Where the design is the result of teamwork, all the principal members of the team should be acknowledged in the design documentation.
- Any person associated with an entry will be disqualified to act as a judge in any capacity.
- The consent of the owner of the design, if other than the entrant, must be obtained before submission of the entry.

CATEGORIES

- Each entry shall nominate the particular category into which it is to be entered. The 2 categories are:
 - "A" - Luminaire Working Model
 - "B" - Luminaire in Production
- A 'Working Model' luminaire includes a one-off handmade concept model up to a pre-production prototype.
- An 'In Production' luminaire includes first-production samples and production line luminaires.

ENTRY FEE

- For the 2018 Awards the entry fees have been reviewed and a new structure is effective immediately. For IES members, i.e. Fellows, Member, Technical and Associate the entry fee shall be \$200.00 (GST exclusive). Any entry being submitted by a non-member of the IES shall be \$300.00 (GST exclusive).
- Where a non-member signs up to be an active financial member of any status then the IES Members fees shall be applicable.

Payment is required **at uptake of the compulsory entry packs.** (The entry pack can be requested by emailing your request to the Awards Convenor, Amy Taylor amyclaretaylor@gmail.com)

- Payment Options:-

Option 1 – Direct Payment into Bank Account (preferred option)

Please direct payment to the following bank account and forward entry form by post or email:-

nzchapter@iesanz.org

Bank: ASB Bank
Account Number: **12-3072-0530995-00**
Account Name: Illuminating Engineering Society of Aust & NZ Ltd

Option 2 – Cheque

Please make payable to IESANZ NZ CHAPTER
Post to IESANZ Lighting Awards 2018, PO Box 8134, Symonds Street, Auckland 1035

Tax invoices can be arranged by contacting the NZ Chapter LiDA Convenor, Amy Taylor
e: amyclaretaylor@gmail.com
p: +64 27 6644 022

ENTRY FORM

- A completed official entry form must accompany each entry. Information given on the Entry Form must be clear, accurate and suitable for replication on any certificate awarded and for use in publications announcing the Award results. The IESANZ will not take responsibility for certificates being printed with incorrect information provided from entry form.

CERTIFICATES

- Additional framed certificates can be obtained from IES: The Lighting Society at a cost of NZ\$130.00 each (GST exclusive).
- Additional unframed certificates can be obtained at a cost of NZ\$35.00 each (GST exclusive).

CLOSING DATE

- All entries for the IES: The Lighting Society – NZ Chapter 2018 Lighting Awards shall be received by

4pm on Thursday 13th September 2018

Late entries will not be accepted and no refunds will be given.

All entries must be sent to the following address:-

IESANZ: NZ Chapter Lighting Awards 2018
C/- Beca Ltd
21 Pitt St
Auckland City
ATTN: Greg Williams

LUMINAIRE ORIGIN

- Luminaires must be of New Zealand design, and also manufactured or assembled for the Luminaire in Production category.
- Significant local initiative and involvement is essential, and the luminaire must be intended for, already marketed in or available in New Zealand.

LUMINAIRE SUBMISSION

- Submit a complete luminaire in full working order, complete with lamp and any necessary control gear. The items shall be suitably packed for transport but capable of being readily reassembled, complete with mounting if necessary for correct orientation.
- The luminaire performance information shall include lamp and control gear. The designer may however state that these items, and any mountings required for demonstration purposes, if mechanically separate and not part of the luminaire design, are to be excluded from the design for assessment.
- All performance claims shall be supported by test results appropriate to the luminaire application.
- Test reports on luminaires will require to be carried by registered laboratories for Category B luminaires.

DESIGNER'S STATEMENT

- The Designer's statement shall provide all relevant data and address the criteria noted below, to enable the judges to adequately evaluate the entry.
- The statement must:
 - State the application(s) for which the luminaire was designed.
 - Identify and explain the given Brief, and any special problems solved.
 - Detail how the problems were solved.
 - Document the evidence that the intended results were achieved.
 - State materials of construction.

DISPLAY BOARDS

- Each entry pack contains the 2 x A2 size display boards that must be used in your submission, these can be used in either landscape or portrait format, and not all need to be used. Please note that no other display format will be accepted.

- For the displays, **all** information given on the A2 boards provided shall have an identical copy provided on a USB stick.
- The written design statement, photographs and owners letter of consent/satisfaction (may be reduced photocopy) shall all be contained on the two display boards supplied with the entry pack. All shall be easily readable from one metre viewing distance.
- Loose additional information and appendices shall not be included in the submission, even if attached by mechanical means and will not be put before the judges. However, specific confirmation information, i.e. photometric sheets, may be submitted in the entry folder.
- Advertising on the display boards is generally not permitted, but a small logo is acceptable, however, overt advertising could disqualify the entry.
- Display boards may be held for display purposes for up to twelve (12) months.
- The entrant permits the reproduction of (only) the entry board content in whole or in part, with suitable acknowledgement of the submitter.

IMAGES

- By entering the awards, the entrant agrees to share the copyright of all photographic content with the IESANZ.
- For publicity purposes the A2 display boards shall have at least 3 photographs with the USB stick containing the electronic images of these photographs in JPG format (300dpi high resolution, minimum file size 2MB).
- The electronic version will be forwarded for entry into the International Awards if receiving an excellence award in New Zealand.
- The USB Stick must be marked for identification and must show only the same material as given in the display presentation. Any electronic information showing sales information will not be accepted.

JUDGING

All entries will be judged against the criteria detailed on the attached sheets, which encompass the following:

- Originality of design for the stated application,
- Energy efficiency,
- Marketability.
- The Judges reserve the right not to make an award in either category.
- The panel of judges is appointed by the IESANZ - New Zealand Chapter. The judging panel's decision is final and no correspondence will be entered into.
- **IES: The Lighting Society** reserves the right to reject any non-conforming entry without returning the entry fee.

AWARDS

- Two levels of Award are possible. These are **Excellence** and **Commendation**.
- The Award is granted to the Luminaire Designer/s nominated on the Entry Form with mention of the company.
- Award submissions will be displayed at the presentation function to be held at Te Papa Museum on Friday 23rd November, and will be featured in official publications of **IES: The Lighting Society**.
- Announcement of the Awards and presentation of the certificates will be made at the above Presentation Function. It will be the entrant's responsibility to ship the luminaire to and from the award venue if requested.

AWARDS INDEMNITY

- Entrants shall hold the **IES: The Lighting Society** indemnified against any claims arising through loss of or damage to submissions. Entrants shall also hold the **IES: The Lighting Society** indemnified against any claims for breach of patents, copyright, trademarks and/ or licences that may arise through involvement in this competition.
- Awards will be presented to the winning designers, with **certificates reflecting details exactly as given in the entry forms**. The IES shall take no responsibility if the designers name provided is incorrect, or for any other undeclared or part-designers unnamed, and any other wrong or missed acknowledgements. It is the responsibility of the entrant to include any other persons or companies involved at the time of submission.
- Awardees and their entries will be out in the public domain. The IES can take no responsibility to entry material for privacy issues, or in relation to award night photography or for material being used by others for publicity/promotional activities.

PUBLICATION

- **IES: The Lighting Society** reserves the right to publish the results of the competition and details of the entries. Entrants must identify any material or information submitted which is not for general release or publication at the time of submission.

There are separate mandatory packs for the Lighting Design (LiDA) and Luminaire (LuDA) entries. Please advise which you require at the time of requesting pack.

**PLEASE NOTE ANY ENTRIES THAT ARRIVE AFTER 4.00PM
THURSDAY 13th SEPTEMBER 2018 WILL NOT BE ACCEPTED – NO EXCEPTIONS**