

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Illuminating Engineering Society of Australia and New Zealand Limited ("the Society"), will be held on **Thursday, 28 November 2024 from 1.00pm – 1.30pm, Australian Eastern Standard Time, (AEST), Queensland, Brisbane.**

The Annual General Meeting (AGM) will be conducted online, meaning you can participate via videoconferencing, via 'ZOOM', as allowed under the Corporation Act 2001 (Cth), and the Corporations Amendment (Meetings and Documents) Act 2022 (Cth)

LOCATION

Online

To attend, via videoconference, please right-click the hyperlink below and select 'open hyperlink'

<https://us06web.zoom.us/j/5333058983?omn=89124737948>

Meeting ID: 533 305 8983

Participants that have not used the videoconference platform 'Zoom' before, will be prompted to download Zoom, on log on to the Annual General Meeting, or may download Zoom Videoconferencing, prior to the meeting, by right clicking the hyperlink below and selecting 'open hyperlink' and following the prompts.

<https://zoom.us/download>

It is advised participants attending the Annual General Meeting via Videoconference:

- Dial into the meeting 15 minutes prior to the start time
- Participants microphones remain on mute, unless requested to unmute by the Chair or Moderator
- Participants video cameras are switched on

Members attending the videoconference meeting will be given reasonable opportunity to participate in the meeting, equivalent to the opportunity members would have, if they had been able to attend the meeting in person, including the opportunity to:

- ask questions
- speak about any items on the agenda
- make comments on items on the agenda
- vote

Members will be able to ask questions, make comments and vote on resolutions during the meeting by:

- Using the Zoom chat function
- By audio participation via Zoom
- Email questions about any items on the agenda to the secretariat prior to the Annual General Meeting, by no later than 1.00pm, (AEST), 26 November 2024

Included in this notice of annual general meeting are:

- The agenda for this meeting

Attached are:

- Minutes of the previous Annual General Meeting
- Proxy Form for this Meeting
- IESANZ Ltd Annual Report, for the year ended 30 June 2024
- IESANZ Ltd Audited Financial Report, for the year ended 30 June 2024

AGENDA

1. Opening and Welcome

2. Present and Apologies

3. Proxies

ORDINARY BUSINESS

4. Minutes of Annual General Meeting

To table the minutes of the Annual General Meeting held on the 29 November 2023.

5. Annual Report 2024

To receive the Annual Report 2024.

6. Annual Financial Statements

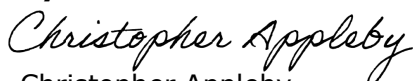
To receive the audited Annual Financial Statements for the Society for the year ended 30 June 2024, comprising the Financial Statements, Directors' Report, Directors' Declaration and Auditors' Report.

7. Other Business

To transact any other business, which may be brought forward in accordance with the Corporations Act 2001 (Cth), or the Constitution of the Society.

8. Meeting Close

By order of the Board



Christopher Appleby
Company Secretary
07/11/2024

Quorum

The quorum for a General Meeting of members is twenty (20) Members and the quorum shall be present at all times during the meeting.

Proxies

Under clause 42.1 of the society Constitution, a Member of the Society who is entitled to attend and cast a vote at the Meeting of members, may appoint another Member, as the Member's proxy to attend and vote for the Member at the meeting.

Please submit completed proxy forms **no later than 1.00pm, 26 November 2024, Australian Eastern Standard Time, (AEST), Queensland, Brisbane**, by email to governance@iesanz.org or by post, to PO Box 5059, Daisy Hill, Queensland, 4127.