

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Illuminating Engineering Society of Australia and New Zealand Limited (“the Society”) will be held at Clarendon D Room, Melbourne Convention & Exhibition Centre, 1 Convention Centre Place, South Wharf, Victoria, 3006 on **Thursday 21 November 2019 from 6.45 pm – 7.15 pm.**

AGENDA

- 1. Opening and Welcome**
- 2. Present and Apologies**
- 3. Proxies**

ORDINARY BUSINESS

4. Minutes of Annual General Meeting

To adopt and table the minutes of the Annual General Meeting held on 22 November 2018 as a true and accurate record.

5. President’s Report

To receive the President’s Report.

6. Annual Financial Statements

To receive the Annual Financial Statements for the Society for the year ended 30 June 2019 comprising the Financial Statements, Directors’ Report, Directors’ Declaration and Auditors’ Report.

7. Other Business

To transact any other business, which may be brought forward in accordance with the Corporations Act 2012 or the Constitution of the Society.

8. Meeting Close

By order of the Board



Neil Catterall
Company Secretary
25 October 2019

Quorum

The quorum for a General Meeting of members is twenty (20) members and the quorum shall be present at all times during the meeting.

Proxies

Under clause 42.1 of the Constitution, a member of the Society who is entitled to attend and cast a vote at the meeting of members may appoint another member as the member's proxy to attend and vote for the member at the meeting.

Please submit completed proxy forms no later than 6.45 pm on Tuesday 19 November 2019 by email to governance@iesanz.com